



ARTS Obispo, San Luis Obispo County Arts Council

## Mini-Grants

### Mini-Grant Application Guidelines

#### GENERAL INFO

ARTS Obispo, San Luis Obispo County Arts Council, is a 501 (c)(3) non-profit arts advocacy organization whose mission is to advance the arts in San Luis Obispo County. ARTS Obispo does not discriminate on the basis of race, nationality, gender, age, religion or sexual orientation.

ARTS Obispo's MINI-GRANTS program provides financial assistance up to \$500 to individuals of all ages who reside in San Luis Obispo County to encourage creative opportunities and activities in the arts.

Mini-Grants are awarded throughout the year on a case-by-case basis at the discretion of ARTS Obispo's Board of Directors. Mini-Grant Committee approval will be based primarily on the artistic merit of the proposal, need of the applicant and amount of money available for granting.

#### GUIDELINES

1. Applicants must be residents of San Luis Obispo County for a minimum of one year.
2. Mini-Grants may not be used to fund:
  - Artistic projects which discriminate on the basis of age, disability, ethnic origin, gender, sexual orientation, race or religion.
  - Artistic projects designed to elect candidates for public office.
3. No artist shall receive more than one Mini-Grant from ARTS Obispo per year.
4. Although not required, if publicity materials such as posters are created for the funded project, ARTS Obispo, San Luis Obispo County Arts Council, must be listed as a sponsor.
5. Mini-Grant funds must be used within one year of award date.
6. Awardee must submit to ARTS Obispo no later than one year from award date, a one-page final report describing how Mini-Grant monies were used.
7. If articles and/or photos appear in the media about the funded project, ARTS Obispo would appreciate receiving copies of the printed publicity. Please note, ARTS Obispo may use project photos submitted with the final report for purposes of promoting the Arts Council.
8. If you submit materials with your application that you would like to have returned, you must include a Self-Addressed Stamped Envelope (SASE) for return of the work.
9. Although ARTS Obispo will make every effort to handle application materials with care, the Arts Council cannot assume liability for any damage or loss that may occur.
10. Decisions on funding will be made within 6 weeks of receipt of the application. Applicant should call or email ARTS Obispo's Executive Director if funding is needed in a more immediate timeframe. [director@artsobispo.org](mailto:director@artsobispo.org) or (805) 544-9251.

#### APPLICATION

Please submit a one-page description of what you will use the Mini-Grant to fund. Be certain to describe the artistic merit of your request and why you need funding from ARTS Obispo. Also, indicate if and how you will be able to complete this project if ARTS Obispo is only able to fund a portion of your request.

Submit a signed and completed copy of this page along with your application statement and proof of San Luis Obispo County residency to:

Executive Director  
ARTS Obispo  
P.O. Box 1710  
San Luis Obispo, CA 93406

**SIGNATURE**

I am eligible to apply for this Mini-Grant program as outlined in the application guidelines. I agree to list ARTS Obispo, San Luis Obispo County Arts Council, as a sponsor in any program, media and/or promotional materials that develop from the project for which Mini-Grants funds are received. Creating promotional materials are not required in order to receive a Mini-Grant.

Applicant Signature \_\_\_\_\_

Parent or Guardian Signature, if applicant is 18 years old or younger \_\_\_\_\_

Print Name \_\_\_\_\_ Date \_\_\_\_\_

**CONTACT INFORMATION** (please print):

Applicant Name \_\_\_\_\_

Parent or Guardian Name, if applicant is 18 years old or younger \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Cell / Alternate Phone \_\_\_\_\_

Email \_\_\_\_\_ Website (optional) \_\_\_\_\_

NOTE: If selected for a grant you will be required to provide your Social Security Number as ARTS Obispo is required to submit a Form 1099 reporting your grant as taxable income.

**REQUESTED AMOUNT** \_\_\_\_\_