

Office Use Only: LAST NAME: _____

DAY

NIGHT

WEEKEND

OFFICE

TECH

ACTIVE

COMMITTEE

OSAT Volunteer 2011

ARTS Obispo Volunteer Form

Name: _____

Address: _____

Phone: (h) _____ (w) _____ (c) _____

Email: _____

Optional: **Birthdate:** _____ **Gender:** Female Male

Education & Training

Degree(s)/Major(S)/Minor(s): _____

Other Training & Interests: _____

Briefly explain why you are interested in volunteering for ARTS Obispo: _____

Availability

Would you prefer to come during the:

Day (Office hours: between 10am & 4pm)

Evening (Events like Art After Dark: between 5pm & 9:30pm)

Weekend (Saturday office hours: between 10am & 2pm)

Please check the days that best fit your schedule.

Monday Tuesday Wednesday Thursday Friday Saturday

How often would you be able to volunteer?

One Time Only

Weekly

Monthly

Ongoing

How do you feel about computers?

I couldn't tell you the difference between a Mac & a PC.

I use them only to Email, don't ask me to do more!

I don't use them too often, but I'm a quick learner.

Love them! I consider myself tech savvy I'm a Mac I'm a PC

Volunteer Interests: *Please check preferences.*

OFFICE

- Gallery Sitting: *greet, take attendance, answer phone, and answer general questions about the current exhibit.*
- Mailings: *folding, stuffing, labeling, bundling, counting.*
- Administrative: *paperwork, filing, copying, sorting, answer phones.*

TECH

- Graphic Design: *invitations, postcards, brochures.*
- Data Entry: *Word and Excel.*

ACTIVE

- Receptions/Events: *set up, serve refreshments, clean up (times vary)*
- Gallery Prep/Installation: *spackle, paint, sand, hanging of artwork.*
- Exhibitions: *handling art & intake forms.*

COMMITTEEE

- Arts in Education Committee: *help AO organize and support our arts in education programs including Poetry Out Loud, Arts Curriculum Assistance and promotion of the InnerSpark Program.*
- Open Studios Art Tour Committee: *help AO organize SLO Counties' largest, yearly visual arts event where more than 200 artists open their studios to the public for 3 weekends in October.*
- Art in Public Places Committee: *help AO implement county wide policies for public art and assists the City of San Luis Obispo in commissioning public art projects.*
- Art After Dark Committee: *help AO coordinate this monthly event where galleries and businesses are open in downtown SLO the 1st Friday of every month from 6-9 pm.*
- ARTS Space Obispo: *help AO organize their downtown SLO gallery space exhibitions which may include: poetry readings, intimate musical events, workshops, meetings, exhibits, and performances.*

Volunteer Character Evaluation

1. If you had a super power, what would it be and why?

2. What's something you've done that most people haven't?

3. If you could be an animal, what would you be and why?

(The above section is meant to be fun, so don't be a fuddy-duddy; fill it out!)

Liability Waiver

I, the undersigned, being a volunteer involved with The San Luis Obispo County Arts Council, otherwise known as ARTS Obispo, or the parent or legal guardian of such a volunteer at ARTS Obispo, discharge and acquit ARTS Obispo, its staff, board, officers, agents, representatives and affiliates of all actions, causes of action, claims or any liabilities whatsoever.

I understand that while volunteering at and or for ARTS Obispo I participate on my own accord and will not hold ARTS Obispo accountable for any injury or harm that may arise from such activities.

Volunteer's name (please print) _____

Volunteer's Signature _____ Date _____

Volunteer's age (if under 18) _____

Signature of volunteer's parent/legal guardian _____

Office Use Only:	Received by: _____	Date: _____
Data Entry Date: _____	Notes: _____	

